



FORT WORTH BASKETBALL OFFICIALS ASSOCIATION CONSTITUTION

September 27, 2010

Constitution and Bylaws

ARTICLE I-Name

This organization shall be known as the FORT WORTH BASKETBALL OFFICIALS ASSOCIATION.

ARTICLE II-Purpose

The purpose of this organization shall be the promotion of the game of basketball by:

- a) Maintaining a membership consisting of experienced and capable officials who are actively engaged each year in officiating inter-scholastic and/or intercollegiate basketball games
- b) Providing meetings prior to and during the basketball season for discussion and interpretation of the rules. A point of emphasis will be to stress the training and development of new and inexperienced officials.
- c) Fostering a high standard of ethics; encouraging sportsmanship and fair play. Insuring closer cooperation and better understanding among Officials, Athletic Representatives, Coaches, Players, Athletic Directors, Parents and the Media.
- d) Complying with University Interscholastic League regulations and procedures.

ARTICLE III - Board of Directors and Their Duties

The Board of Directors of this chapter shall be:

- a) **PRESIDENT:** The President shall be the Chief Executive Officer; shall preside at all meetings of the Chapter and the Board of Directors; shall appoint various standing committees and shall be an ex-officio member of all committees. He/she shall perform such duties as are usual for such an officer. He/she shall not serve more than two two-year terms.
- b) **VICE PRESIDENT:** The Vice president shall in the absence of the President perform all the duties pertaining to the office of the President.
- c) Five members elected to the Board to represent the 5 Divisions as outlined by Ft. Worth Chapter guidelines. Representatives shall serve for a term of two years except the Division 5 representative whose term shall be one year. Division 1 and 3 representatives shall be elected in odd number years and Division 2 and 4 representatives shall be elected in even number years.
- d) An At-Large Board member who can be from any Division and who shall be elected for a two-year term in years in which there is not an election for President.
- e) Administrative Secretary
- f) UIL Representative
- g) Immediate Past President
- h) A member of this chapter who is an officer in the state association.



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- i) A member-at-large to be appointed by the President and approved by the Board of Directors to serve a one-year term if necessary to obtain an odd number of Board members.

No person will serve on the Board of Directors and be Assignment Secretary in the same fiscal year. No person shall hold two positions on the Board of Directors or be Evaluation Committee Chairperson during the same fiscal year.

The Board of Directors shall be elected by a plurality vote of the membership at the first meeting in January and each Board member shall serve for a term of two years from April 1 through the following March 31, or until their successors are elected. Division Representatives will be selected by members of their own Division only. All other officers will be elected by the entire membership. Nominations will be accepted at the first meeting in December only. Members unable to attend the election meetings can vote absentee by mail. All absentee ballots must be in the hands of the Election Committee Chairperson a minimum of 5 business days prior to the election and must be signed by the member. Members who vote absentee do so with the understanding that the confidential nature of their ballot will be compromised by the act of mailing. To be eligible for elected office, a candidate must be a member in good standing and registered with the UIL. The Presidential and Vice presidential candidates must have at least 8 years officiating experience and must have been a member of THE FORT WORTH CHAPTER for five years. The Division Representatives must be members of the Division they intend to represent the season following their election. Members will vote with the Division he/she is a member of at the beginning of the season in which the election is held.

The Board of Directors is empowered, authorized, and charged to supervise and manage the affairs and business of the Chapter and to determine and enforce its policies. The presence of majority of directors at any Board Meeting shall constitute a quorum for the transaction of business. The Board is authorized to fill board vacancies by appointment of qualified members. Only appointments to the Office of President or Vice president shall be ratified by the membership. Each year the Board shall adopt and make available to the membership of the Chapter the current Operating Procedures. These procedures shall follow the Constitution and Bylaws, but may contain specific detail for conducting Chapter business.

ARTICLE IV-Assignment Secretary

The Board of Directors is hereby empowered to select and supervise a person to serve as Assignment Secretary of this chapter and to compensate such person with funds from the chapter treasury. The Assignment Secretary shall serve at the pleasure of the Board of Directors and shall fulfill such duties as may be assigned by the Board, including the administration of game assignments under Article IX herein

ARTICLE V - Administrative Secretary

The Board of Directors is hereby empowered to select and supervise a person to serve as Administrative Secretary of this chapter. The Administrative Secretary shall:



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(a) Record the proceedings of the Chapter and Board of Directors in a suitable permanent record to be provided for that purpose. It shall be his/her duty to answer all correspondence and maintain attendance records for all meetings.

(b) Use Chapter funds for all expenses approved in the Budget approved by the Board of Directors. Keep the accounts and records and collect all dues and fees. This person shall disburse same through a bank account to include his/her and the President's signature. He/she shall be primary custodian of all funds and other property belonging to the Chapter.

(c) He/she shall make a monthly report to the Board of Directors to include money spent to date in comparison with the budget.

The Administrative Secretary shall serve at the pleasure of the Board of Directors and shall fulfill such additional duties as may be assigned by the Board.

ARTICLE VI – Committees

The President is empowered and authorized to appoint various committees he/she believes will assist the chapter in achieving its purposes (Article II) and to assign responsibilities to each committee. There shall be standing committees for Ethics, Membership, Elections, Training, Meetings and Evaluations.

ARTICLE VII - Membership

Any person desiring to become a member of this Chapter shall apply to the Administrative Secretary who shall consider the applicant's qualification for basketball officiating and make recommendation to the Board of Directors for such application. To be a member in good standing, a person must:

- a) Comply with requirements for membership with the University Interscholastic League.
- b) Comply with the association Operating procedures of THE FORT WORTH CHAPTER.

ARTICLE VIII – Dues

On or before April 1 each year, each member shall pay their annual dues into the chapter Treasury. Games will not be assigned to an individual unless his/her dues and/or fines are current. Dues and fees will be set by the Board and appear in the Operating Procedures.

ARTICLE IX – Games

Games assigned by THE FORT WORTH CHAPTER will take precedence over any other games. All University Interscholastic League lists shall be prepared by the President, Past President, and District Director. All playoff assignments will be made by the President and the Assignment Secretary.



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No member may directly or indirectly contact any coach, school official or any chapter member to arrange varsity game assignments for himself/herself. Game officials may be requested in order of preference by competing coaches or Athletic Directors.

ARTICLE X – Penalties

Violations of the Articles or the covenants of the Constitution and Bylaws or Operating Procedures of the FORT WORTH CHAPTER OF BASKETBALL OFFICIALS shall be subject to review and action by the Ethics Committee. Subject to approval by The Board of Directors, the Ethics committee can punish the offending party with fines, suspension, probation or expulsion. Any penalties levied can be appealed to The Board of Directors. Cause includes, but is not limited to, the following:

- a) Failure to comply with the Constitution and Bylaws and Operating Procedures.
- b) Failure to appear and officiate an assigned game.
- c) Conviction of any felony or other crime involving moral turpitude
- d) Drunkenness or use of any mind altering substance. No member of the Chapter shall consume any mind altering substance or drink any alcoholic beverage the day of and prior to a game in which he/she is to officiate or otherwise appear as a representative of this Chapter, nor at any time while in uniform as a basketball official.
- e) Failure to comply with National Federation Code of Ethics.

In the event of expulsion from the Chapter, The Board of Directors, upon written request by the expelled former member, may grant such person a hearing before the Board. By an affirmative vote of at least two-thirds of the members of the Board, the former member may be reinstated under such terms as the Board deems appropriate.

ARTICLE XI-Constitutional Amendments

Any proposed amendment of the Constitution and Bylaws must be submitted in writing to the Board of Directors. The proposed amendment will be initially submitted to the membership present at the next regular membership meeting. At the regular meeting next following the initial submission of such proposed amendment, it shall be voted upon by the members. The presence of at least fifty percent of the active members on record shall constitute a quorum to vote on such proposed amendment, and the affirmative vote of at least two-thirds of the members shall be required to adopt such proposed amendment. If less than fifty percent of the active members on record are present at this second meeting, a majority of those present may adjourn the vote to another meeting without further notice.

This new Constitution will take effect September 27, 2010

